



Packaging Requirements – UK BTL and Holiday Let.

Supporting documents do not need to be certified.

Please attach all supporting documents to your application on our online portal.

Proof of Income

Please provide the relevant documents to support your application.

- **Employed** – Latest 3 months payslips and P60.
- **Self-employed** – Latest 2 years tax overviews, SA302s and company accounts.
- **Contractors** – Copy of contract and evidence of income (as above).
- **Retired** – Pension letter/statement or P60.
- **Other income** – Tax calculations and SA302s.

Bank Statements

- 3 months bank statements for current accounts showing income and household expenditure.

Miscellaneous

- Evidence of the deposit for purchase applications.
- Copy of the current signed tenancy agreement for remortgages.
- Copy of the latest EPC.
- **For holiday let only** – Letter from the holiday letting agent to confirm high, mid and low season weekly rental rates.

Address ID - please provide one from the list below

- Government supplied documents – i.e. council tax bill or pension letter.
- Postal bank statement (dated in the last 3 months).
- Postal utility bill (dated in the last 3 months).

The Society will carry out electronic ID&V checks on all applicants. Should these checks fail, our underwriters may need to request additional ID documents.

Suffolk

Building Society Intermediaries

0330 123 1073

bdt@suffolkbildingsociety.co.uk
suffolkforintermediaries.co.uk